

APPROVED by  
Order of JINR  
dated \_\_\_\_\_ No. \_\_\_\_\_

## **REGULATIONS on the Student Advanced Research Training Programme «START»**

### **1. General provisions**

- 1.1. These Regulations stipulate the goals, objectives, conditions, procedure for organising and holding the Student Advanced Research Training Programme «START» (hereinafter referred to as the Programme) at the Joint Institute for Nuclear Research (hereinafter referred to as the Institute).
- 1.2. The organisation and holding of the Programme shall be carried out by the JINR University Centre (hereinafter referred to as the UC).
- 1.3. The main goal of the Programme is to attract under- and postgraduate students (hereinafter referred to as Students) to participate in the research activities of the Institute.
- 1.4. The Programme shall be held all year round and include two Sessions: Winter Session (from January to May) and Summer Session (from July to November).
- 1.5. The specific time frames of the Programme Sessions shall be approved by the Order of JINR.
- 1.6. The period of participation in the Programme shall be not shorter than 4 weeks and not longer than 8 weeks.

### **2. Procedure for organising and holding the Programme**

- 2.1. The official website of the Programme <http://students.jinr.ru/> (hereinafter referred to as the Programme website) shall be used for collection of students' applications, selection of applicants by supervisors, information support of participants, and posting of reports in the public domain.
- 2.2. Participants in the Programme shall be students who have completed the third year of the bachelor programme, master students, and first-year postgraduate students without any previous experience of participation in the START programme or the ex-Summer Student Programme at JINR. The fields of students' training shall correspond to the topics of JINR research.
- 2.3. The Organising Committee of the Programme (hereinafter referred to as the Organising Committee) shall announce the call for applications for the next Session of the Programme on the official website of the UC <http://uc.jinr.ru/> and on the official website of JINR <http://www.jinr.ru/>.
- 2.4. JINR laboratories shall submit letters of financial guarantee to the UC, confirming their intention to accept the students to participate in the Programme and indicating financial sources in order to pay each participant a daily allowance.
- 2.5. The UC draws up a general list of participants and issues an order to hold a Session of the Programme.
- 2.6. *Requirements to project supervisors:*

2.6.1. The qualification-based selection of project supervisors (hereinafter referred to as Supervisors) shall be carried out by the Organising Committee, taking into account the requirements envisaged by these Regulations.

2.6.2. Supervisors in the Programme shall be JINR employees only.

2.6.3. Supervisors shall register on the Programme website by filling out a form indicating their personal data and the areas of research that they work in. Optionally, Supervisors may supplement their website profile with the topics of the projects to be performed within the upcoming Session of the Programme.

2.6.4. Registration forms shall be evaluated and, in the absence of comments, approved by the Organising Committee, whereafter Supervisors shall be able to invite students to participate in the Programme.

*2.7. Rights and responsibilities of Supervisors:*

2.7.1. After considering applicants' forms, each Supervisor has the right to select no more than 2 students for participation in the Programme.

2.7.2. The criteria for students' selection shall be determined by Supervisors and made individual for each applicant.

2.7.3. When accepting students for participation in the Programme, Supervisors shall arrange a working space for students to be able to perform their work in accordance with these Regulations, supervise their work or appoint a co-supervisor (s) from among the members of the Supervisors' working groups.

2.7.4. At the end of the participation period, Supervisors shall make sure that students have written reports on the work done and uploaded them on the Programme website. Requirements to reports shall be made available on the Programme website.

2.7.5. Supervisors ensure that students strictly comply with the requirements of the Institute's local acts, including JINR internal regulations and working hours, requirements for safe working conditions, as well as industrial, nuclear, and radiation safety rules of JINR.

*2.8. Requirements to Students:*

8.1. Requirements for applicants' qualification shall be determined by the Organising Committee, taking into account the rules envisaged by these Regulations.

2.8.2. The Organising Committee shall verify the applicants' compliance with the requirements to the Programme participants, approve or reject students' registration. Students who have successfully completed the registration procedure shall be allowed to apply for one of the Programme Sessions.

2.8.3. Applicants shall register on the Programme website, fill out a form, provide information about their education and other personal data necessary for Supervisors to be able to get an impression of the applicants' qualification.

2.8.4. Supervisors shall carry out qualification-based selection of students, taking into account the requirements envisaged by these Regulations and based on the application forms submitted. The criteria for students' selection shall be determined by Supervisors and made individual for each applicant.

2.8.5. Applicants who have not been selected to participate in the Session have the right to apply again, provided they meet the requirements to students.

*2.9. Rights and responsibilities of Students:*

2.9.1. Students who have received invitations from Supervisors shall accept or decline them through their personal account on the Programme website within 3 days from the date of the invitation receipt. In case students fail to respond within the specified period, it shall be considered by the Institute as a refusal to participate in the Session of the

Programme. Students who have received more than one invitation shall accept one invitation only.

2.9.2. Students shall strictly comply with the requirements of Supervisors, including the rules specified in clause 2.7.5. of these Regulations.

2.9.3. At the end of the participation period, participants shall write a report and post it on the Programme website.

2.9.4. In case of early departure, participants shall notify the Organising Committee and their Supervisors on the matter. In this case the requirement to prepare a report remains. The students shall refund the remaining daily allowance covering the days of their absence from JINR to the Accounting Department.

### **3. Financial terms**

3.1. Participants in the Programme shall be paid a daily allowance in the amount of 1000 rubles per each day of their stay at JINR, including weekends and the day of arrival and departure, from the budgets of the laboratories.

3.2. All Programme-related expenses of participants selected by the Organising Committee shall be reimbursed from the UC budget, provided that the participants submit hard copies of all accounting documents. Programme participants shall pay their own visa and insurance fees (if necessary). Normally, Programme participants purchase tickets from their place of residence or study to Dubna and back at their own expense. There may be exceptions to this rule in case it is impossible to reimburse the participants' travel expenses. In this case, by decision of the Organising Committee, tickets for the selected participants shall be purchased by the Institute.

3.3. The costs of participants' accommodation in the JINR hotel shall be covered from the budget of the UC.

### **4. Working languages of the Programme**

4.1. Reports on participation in the Programme shall be submitted in Russian or English. The title page and abstract of the report shall be written in English.

4.2. Students and Supervisors choose a convenient language of communication individually.